

MEETING MINUTES

Board of Directors

PO Box 44722, Phoenix, AZ 85064

DATE: September 21, 2023

TIME: 11:30 AM

*The meeting was conducted via Zoom with options for public participation.
Some items may be taken out of order.*

MEMBERS PRESENT

Karilyn Van Oosten, President
JoAnn Holland, Vice President
Debra Boblitt via proxy
Gaby Cardenas via proxy
Carey Chambers
Lauren Chazal via proxy
Lisa Hartsock via proxy
Mary Mitchell
Heather Rausch

ASSOCIATION MANAGEMENT PRESENT

Catie Richman

GUEST PRESENT

None

MEMBERS ABSENT

Kim Covington

1. President's Call to Order and Roll Call

President, Karilyn Van Oosten, called the Board of Directors Meeting to Order at 11:28 a.m.

Vice President, JoAnn Holland, conducted roll call. Quorum was present.

2. Items from Guests Present

No guests present.

3. Approval of Minutes from August 2023 Board Meeting

President, Karilyn Van Oosten, called for a motion to approve the minutes from the August 17, 2023, meeting.

JoAnn Holland motioned to approve the minutes from the August 17, 2023 meeting; seconded by Carey Chambers.

President, Karilyn Van Oosten, declared the motion carried.

4. Treasurer's Report

Treasurer, Carey Chambers, presented the financials for August 2023 and YTD financials.

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

5. Program Chair's Report

Program Chair, Heather Rausch, presented the upcoming programs.

Heather presented the 2024 WOW Experience in February 2024 and how the registration process will happen and the event will be listed on the website.

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

6. Membership Chairs' Report

Membership Co-Chair, Heather Rausch, reported that September 30th is the deadline for applicant nominations for membership. The committee will review them at their October 12th meeting.

Vice President, JoAnn Holland, reported a member has transferred to IWF GA and the current membership is as follows

- 109 Members (including 1 honorary member)
 - 5 dual members
 - 18 emeritus members
 - 85 regular members

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

7. Communications Chair's Report

Vice President, JoAnn Holland, reported on behalf of the Communications Chair that the third quarter newsletter is under review and will be sent to Colibri Collective tomorrow. The newsletter will include a link for members to review the survey results from April as well as a new section added which is Benefits of Membership.

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

8. Mentorship Committee

President, Karilyn Van Oosten, reported the following for the Mentorship Committee:

- Collateral materials have been completed
- Developing a target list of company participation
- Developing a target list to identify mentees
- Designing the community outreach plan

BOARD QUESTIONS | COMMENTS

The board did not have any questions or discussion.

9. President's Report

President, Karilyn Van Oosten reported the following items:

- IWF Arizona has the most members in history attending an IWF World Leadership Conference at 13 and 50% of the board is registered to attend.
- Encouraged board and members to attend upcoming programs and when offered to please consider bringing a guest to attend.

10. Old Business

- Vice President, JoAnn Holland, confirmed with Treasurer, Carey Chambers, the financials are not required to be approved each month as they are presented monthly to the board which is acceptable per governance.
- JoAnn Holland shared she was invited by IWF Global to be a Breakout Leader along with the IWF FL President during the IWF New Member Orientation held on September 19th.

11. New Business

No new business was discussed.

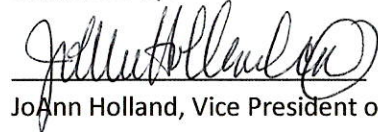
12. Other Business

The next board meeting will be on October 19, 2023 via Zoom.

13. Adjournment

President, Karilyn Van Oosten, adjourned the meeting at 11:49am.

Submitted by:

A handwritten signature in black ink, appearing to read "JoAnn Holland", is written over a horizontal line.

JoAnn Holland, Vice President on behalf of Secretary, Gaby Cardenas
Prepared by Catie Richman, Association Manager.